LICENCE DOWNLOAD INSTRUCTIONS

LICENCE DOWNLOAD

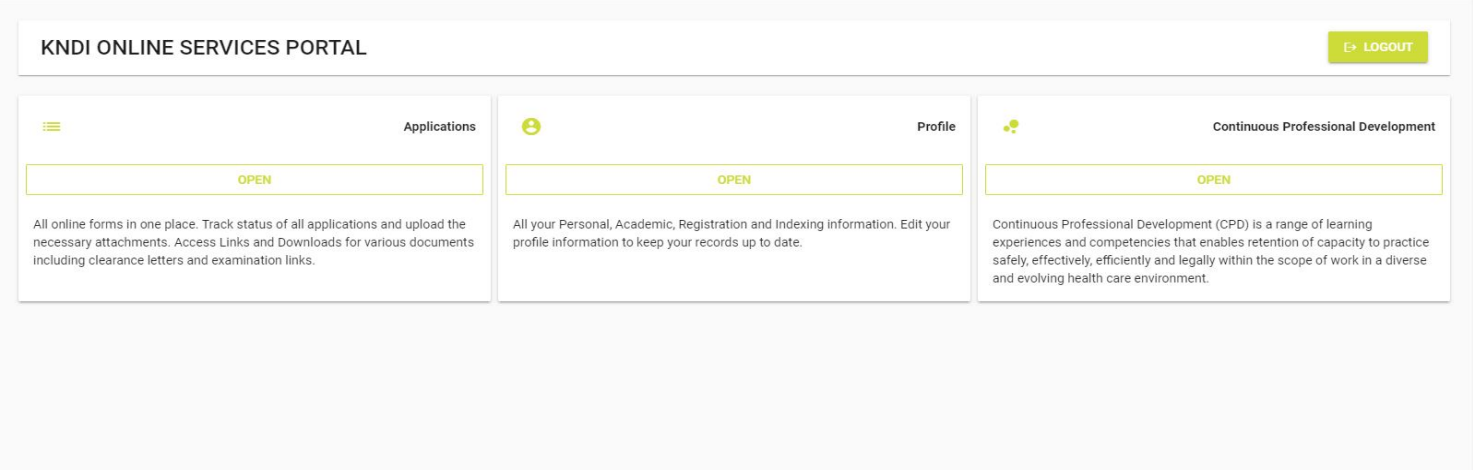
The Professional Licence is now online and can be downloaded from a compliant professional's OSP account

The KNDI OSP can be accessed at https://osp.kndi.institute

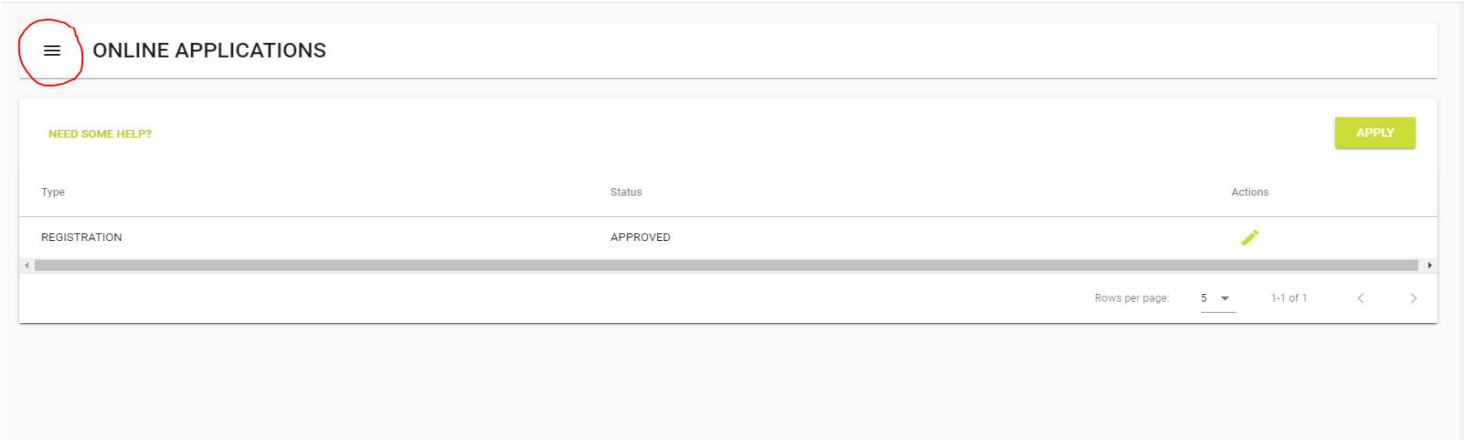
WHERE DO I FIND THE LICENCE ON MY OSP ACCOUNT?

Login to your account at https://osp.kndi.institute

Once you have logged in to your account click open on the applications dashboard as show below.

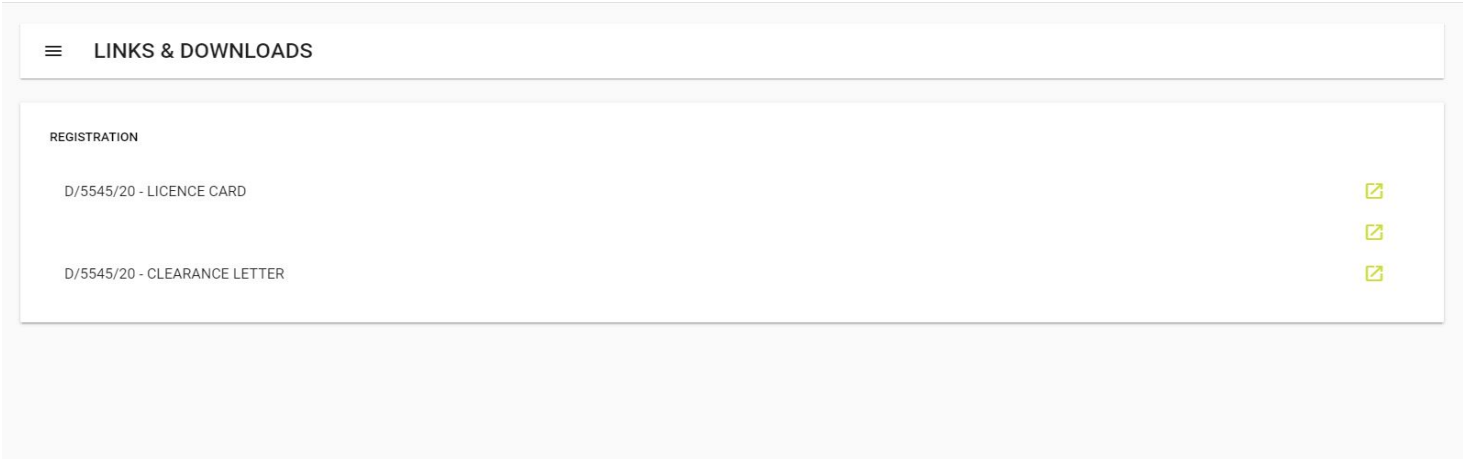


Once the applications dashboard has loaded. Click on the menu button (circled in red below)



Click on Links and Downloads.

Your Licence and Clearance letter will now appear as shown below if your profile is upto date. Incase your profile is not upto date, the system will first give you a prompt to update your bio data, academic data, national id and passport photo. These documents and data will first be assesed by the Quality Assurance deparment before the Registration Department gives the go ahead to allow the download of your licence. All these processes will be followed up via system sms and emails.



To download, click on the green button on the far right side of the page.