

KENYA NUTRITIONIST & DIETICIANS INSTITUTE

**AUDITED REPORT AND FINANCIAL STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2019**

AUDITORS

**MUIRU KARANJA AND ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS
P.O. BOX 19342 00100
NAIROBI**

KENYA NUTRITIONIST & DIETICIANS INSTITUTE

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"Setting the Gold Standards in Nutrition and Dietetics"

KENYA NUTRITIONIST & DIETICIANS INSTITUTE

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KENYA NUTRITIONIST & DIETICIANS INSTITUTE

INSTITUTE INFORMATION

Council Members

The following officers held office at the date of this report:

1.Dr Evayline Nkirgacha	KNDI Chairperson
2.Mr.Oscar Kambona	Member
3.Mrs Anjeline Korir	Member
4.Mrs Edna Warentho	Member
5..Dr Joy Mugambi	Member
6.Mrs Harriet Njiru	Member
7. Dr.Gordon Nguka	Member
8.Mrs.Purity Njoki Chege	Member
9. Mr. Stephen Mutoro	Member
10 . Director General(MoH)	Member
11. Director of Nutrition Services(MoH)	Member
12. Dr David Omondi Okeyo	C.E.O (Ex Officio Member)

Bankers

Co-operative Bank of Kenya
Kilimani Branch
Yaya Centre

Family Bank Limited
Kilimani Branch
Yaya Center

Registered Offices

Commodore Office Suites,
3rd Floor , 3G
Kindaruma Road; Off
Ring Road Kilimani

AUDITORS

Muiru Karanja & Associates
Certified Public Accountants
P.O Box 19324 00100

KENYA NUTRITIONIST & DIETICIANS INSTITUTE

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*Annual report and financial statements
For the year ended 30th June 2019*

COUNCIL MEMBERS REPORT

The Council Members submit their report together with the financial statement for the year ended 30th June 2019 which disclose the state of affairs of the Institute.

Principal Activities

- a. To register and certify all professional Nutritionists and Dieticians
- b. To register all institutions training Nutritionists and Dieticians
- c. To regulate standards and practice of the profession.

Council Members

This is as reflected on page 1

Results

This is as reflected as on Page 6

Auditors

The company's auditor, CPA Muiro Karanja & Associates, has indicated willingness to continue in office in accordance with the Kenyan Companies Act, 2015.

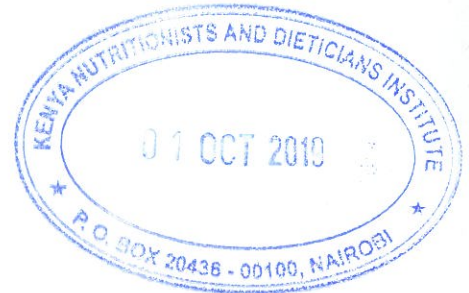
Nairobi, Kenya

Date 01/10/2019



By order of the Council

Chief Executive officer



STATEMENT OF COUNCIL MEMBERS' RESPONSIBILITIES

The Kenyan Public Audit requires the Council and management

The Council members accept responsibility for the preparation

- i.) designing, implementing and maintaining such internal control as
- ii.) selecting suitable accounting policies and applying them consistently; and
- iii.) making accounting estimates and judgements that are reasonable in the


Having made an assessment of the institute's ability to continue as a

The Council members acknowledge that the independent audit of the

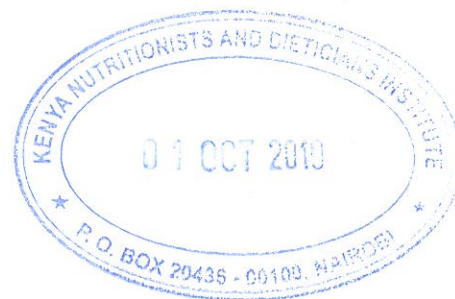
Approved by Council members on 2019 and signed

* 

Chairperson



CEO



**REPORT OF THE INDEPENDENT AUDITORS
FOR THE PERIOD ENDED 30TH JUNE 2019
Opinion**

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We have audited the accompanying financial statements of Kenya Nutritionist & Dieticians Institute, set out on pages 5-12, which comprise the balance sheet as at 30th June 2019, statements of comprehensive income, changes in equity and cash flows for the year then ended, and notes, including a summary of significant accounting policies.

In our opinion the accompanying financial statements give a true and fair view of the financial position of the institute as at 30th June 2019 and of its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standards and the requirements of the Kenyan Companies Act, 2015.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Kenya, and we have fulfilled our ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

The Council members are responsible for the other information. Other information comprises the information included in the Annual Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Council's responsibility for the financial statements

The Council members are responsible for the preparation and fair presentation of the financial statements that give a true and fair view in accordance with International Financial Reporting Standards and the requirements of Public Audit in Kenya and for such internal control as the Council members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council members are responsible for assessing the Institute's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**REPORT OF THE INDEPENDENT AUDITORS
TO THE COUNCIL MEMBERS OF KENYA NUTRITIONIST AND DIETICIANS INSTITUTE
FOR THE PERIOD ENDED 30TH JUNE 2019**

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Auditor's responsibilities for the audit of the financial statements continued

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- i.) identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- ii.) obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the institution's internal control.
- iii.) evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- iv.) conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- v.) evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on other matters prescribed by the Public Audit requirements

In our opinion the information given in the report of the Council members on page 3 is consistent with the financial statements.

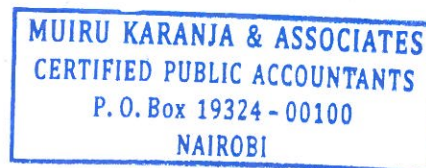
[If, in reporting on the financial statements the auditor forms the opinion:

- a) That the organization has not kept adequate accounting records; or
 - b) The organizations' financial statements are not in agreement with the company's accounting records;
- the auditor shall state that opinion in this section of the report.]

Muiru Karanja & Associates
Certified Public Accountants
Nairobi

22/10/2019 2019

Muiru Karanja & Associates



KENYA NUTRITIONIST & DIETICIANS INSTITUTE

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*Annual report and financial statements
For the year ended 30th June 2019*

STATEMENT OF FINANCIAL POSITION

	ACTUAL	BUDGET
	2019	2019
Notes	Kshs	Kshs
REVENUE		
INCOME	70,024,270	48,390,000
TOTAL INCOME	70,024,270	48,390,000
EXPENDITURE		
REGISTRATION EXPENSES	2,381,844	800,000
INTERNSHIP EXPENSES	2,381,844	1,750,000
EXAMINATION UNIT	2,210,369	2,500,000
ASSURANCE & RESEARCH UNIT	3,533,467	9,279,000
KNDI COUNCIL	8,726,843	22,660,000
ADMINISTRATIVE EXPENSES		32,590,600
ATRI PLC (Busia)		
DEPRECIATION	651,617	-
MEDICAL CLAIMS	57,700	-
TOTAL EXPENDITURE	58,519,577	69,579,600
SURPLUS/(DEFICIT) FOR THE YEAR	11,504,693	(21,189,600)

KENYA NUTRITIONIST & DIETICIANS INSTITUTE

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*Annual report and financial statements
For the year ended 30th june 2019*

BALANCE SHEET AS 30TH june 2019

	Notes	2019 Kshs
Non current Assets	6	<u>7,062,161</u>
Current Assets		
Cash and Cash Equivalent	7	6,394,921
Accounts Receivable	8	<u>44,908,688</u>
		<u>51,303,609</u>
Total Assets		<u>58,365,769</u>
Current Liabilities		
Loan		626,860
Accounts Payable	9	<u>5,438,504</u>
		<u>6,065,364</u>
Funds Balance	10	<u>52,300,406</u>
		<u>52,300,406</u>
Total equity and liabilities		<u>58,365,769</u>

The Balance sheet statement was approved by the Council Members on behalf of the management of the institute on

01/10/2019 and signed on its behalf by:-



Chief Executive Officer



Chairperson



KENYA NUTRITIONIST & DIETICIANS INSTITUTE

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*Annual report and financial statements
For the year ended 30th June 2019*

STATEMENT OF CASHFLOW

	No	2019 Kshs
Operating Activities.		
Cash flows from operating activities		
profit for the year		11,504,693
Adjustments for:		
Depreciation		651,617
Medical claims		(57,700)
Changes in operating assets and liabilities		
Trade and other Payables		5,438,504
Trade receivables		(44,908,688)
Cash from operating activities		(27,371,574)
Cash flows from investing activities		
Purchase of Assets		(7,656,077)
Net cash generated from / (used in) investing activities		(35,027,651)
Cash flows from financing activities		
Fund Balance		42,099,860
Loan		626,860
		42,726,720
Movement in cash and cash equivalents		7,699,069
Movement in cash and cash equivalents		
Cash and cash equivalents at start of year		(1,304,148)
Increase/(decrease)		7,699,069
Cash and cash equivalents at end of year		6,394,921

*Annual report and financial statements**For the year ended 30th June 2019***NOTES****1. STATUS**

KNDI was established by an Act of parliament No 18 of 30th October 2007 as a body of professional Nutritionist and Dieticians with mandate to register and licence these professionals.

The Institute is also mandated to regulate standards and practice of the profession.

2. ACCOUNTING POLICIES**a. Accounting Basis**

The accounts are prepared under the historical cost convention.

b. Revenue recognition

Revenues are from members fee and subscription

c. Translation of foreign currencies

Transactions in foreign currencies during the period are converted into Kenya shillings at rates ruling at the transaction dates. Assets and liabilities at the balance sheet date which are exposed in foreign currencies are translated into Kenya shillings at rates ruling at that date. The resulting differences from conversion and translation are dealt with in the income and expenditure account in the year in which they arise.

d. Taxation

The institute by virtue of the nature of its operation is exempted from income taxes.

e. Expenditure

Expenditure is recognised when payments are made. Accruals are made at year end for outstanding liabilities.

f. Cash and cash equivalents

For the purpose of the cashflow statement cash and cash equivalents comprise cash in hand and cash at bank.

g. Comparatives

Where necessary comparative figures have been adjusted to conform to changes in presentation in the current year.

h) Depreciation

Depreciation is charged on non-current assets using reducing balance method applying rates designed to write them off over their estimated useful lives. The following rates have been applied.

Assets	Rates
Furniture & Fittings	12.5%
Computer	30.0%

*Annual report and financial statements
For the year ended 30th June 2019*

	Actual 2019 Kshs	Budget 2019 Kshs
2. INCOME SUMMARY		
Membership & subscriptions arrears	11,917,995	15,000,000
Conference & CPDs	-	2,000,000
Indexing fee	43,345,006	17,500,000
Training inst,private practice	15,339,000	9,815,000
Interest	271,139	75,000
Donations	400,000	4,000,000
Medical claims	57,700	-
Refunds	(1,306,570)	-
TOTAL INCOME	70,024,270	48,390,000
3. REGISTRATION EXPENSES		
Index Cards Printing	356,321	100,000
Reg Cert Printing	172,298	50,000
License Printing	458,086	50,000
Data Cleaning & Input	424,925	-
Retention Ilcences	-	100,000
Mapping survey & research	-	500,000
	1,411,630	800,000
5. INTERNSHIP EXPENSES		
Intern Orientation	1,734,244	750,000
Intern Assessment	644,600	750,000
Training of preceptors	3,000	250,000
	2,381,844	1,750,000
6. EXAMINATION UNIT		
Exam Sating & Moderation	493,855	833,333
Exam Administration	1,141,349	833,333
Exam Marking & Grading	575,165	833,333
	2,210,369	2,500,000
7. ASSURANCE & RESEARCH UNIT		
Site Inspection	2,522,972	2,500,000
Annual Conf, Jml & Rsch	622,995	4,000,000
Clinical trial on spirulina biscuits	-	2,000,000
Continuing Professional Development	-	779,000
Curriculum Review	95,000	-
RR/MOH	292,500	-
	3,533,467	9,279,000
9. KNDI COUNCIL		
Statutory Council Mtng	1,649,640	320,000
Special Council Mtngs	69,000	320,000
Statutory Accreditation Meetings	-	540,000
Statutory Reg Committee	73,500	540,000
Statutory disciplinary meetings	-	540,000
Advocacy & communication	-	4,000,000
License Award Ceremony	3,453,810	5,000,000
Wrkshp, Smnr & Tchncl	422,919	1,400,000
Construction of office block	1,090,372	10,000,000
Statutory Fin Audit & HR	193,642	-
AGM/SGM	1,067,520	-
Council Office Exp	706,440	-
	8,726,843	22,660,000

10. ADMINSTRATIVE EXPENSES

Rent	4,064,603	4,836,600
Postage & Mailing	73,740	200,000
Post Office Box Rentals	9,450	10,000
Staff recruitment	-	100,000
Legal Fees & Related Ex	2,641,500	2,500,000
Media & Publicity Exp	423,356	500,000
Net Salary	16,915,042	11,000,000
MV Expenses	315,500	300,000
MV & Asset Insurance	97,562	200,000
Group Medical Insurance	1,816,629	1,500,000
GLA/GPA/WIBA	363,934	100,000
Newspapers & Magazines	32,910	36,000
Office Expenses	1,017,501	382,000
Telephone & Airtime	104,900	180,000
Electricity	142,092	18,000
Printing Branding & Pro	888,998	700,000
Staff Training & C Bid	160,350	300,000
Leave & travel exp	-	150,000
Internet, Web Hosting	235,558	1,180,000
Audit Fees	502,000	70,000
Mv Purchase & Other Ast	31,730	1,200,000
Benovalent fund	-	200,000
Fire & burglary	-	200,000
Office Safety	48,900	-
CSR	18,000	400,000
International Travels	713,211	800,000
Mgt & Staff Mtngs	345,640	-
Family bank loan repayment	-	528,000
Resource mobilization fund	-	4,500,000
Gratuity	4,828,656	-
Non Ex Signatory Allowa	71,250	-
Staff Parties Retreat &	75,000	-
Withholding Tax	374,736	-
Bank Charges	236,985	-
Kitchen utensils	118,665	-
External technical	1,151,749	-
Staff Expenses	537,970	-
Repair & Maintenance	7,800	-
Cheque Bal to Bank	24,989	-
Interest Charged	112,801	-
	<u>38,503,708</u>	<u>32,090,600</u>
11. ATRI PLC (Busia)		
Board Meetings	407,975	-
Security	84,960	-
Electricity	99,557	-
Newspapers & Magazines	18,240	-
Office Expenses	379,066	-
Transport Facilitations	9,100	-
Staff Seminars & SH Mt	33,500	-
Telephone & Airtime	10,000	-
	<u>1,042,398</u>	<u>500,000</u>
12. DEPRECIATION	651,617	-
13. MEDICAL CLAIMS	57,700	-
TOTAL	<u>58,519,577</u>	<u>69,579,600</u>

*Annual report and financial statements
For the year ended 30th June 2019*

NOTES

6. NON CURRENT ASSETS

	Land Kshs	Motor Vehicle Kshs	Furniture & Fittings Kshs	Computer & Equipments Kshs	Total Kshs
Cost	4,750,000	1,700,000	1,553,146	1,352,931	9,356,077
Addition	-	-	-	-	-
30.06.19	<u>4,750,000</u>	<u>1,700,000</u>	<u>1,553,146</u>	<u>1,352,931</u>	<u>9,356,077</u>
Depreciation					
01..07.19	-	425,000	560,197	657,102	1,642,299
for the year	-	318,750	124,119	208,749	651,617
	<u>-</u>	<u>743,750</u>	<u>684,316</u>	<u>865,851</u>	<u>2,293,916</u>
N.B.V					
30.06.19	<u>4,750,000</u>	<u>956,250</u>	<u>868,830</u>	<u>487,080</u>	<u>7,062,161</u>

7. CASH AND CASH EQUIVALENT

	2019 KSHS
Co-operative bank	901,618
Family Bank	1,626,961
Fixed Deposit	3,866,342
	<u>6,394,921</u>

8. TRADE AND OTHER RECEIVABLES

Receivables	32,708,193
Unpaid Subscription	11,917,995
Rent Deposit	282,500
	<u>44,908,688</u>

9. TRADE AND OTHER PAYABLES

Trade payables	5,438,504
	<u>5,438,504</u>

*Annual report and financial statements
For the year ended 30th june 2019*

NOTES**10. FUND BALANCES**

	2019 Kshs
Balance brought forward	40,795,713
Balance Surplus for the year	11,504,693
	<u>52,300,406</u>

12. CURRENCY

The accounts are reported in Kenya Shillings.

13. REGISTRATION

The Institute is established as Kenya Nutritionists and Daetician Institute by an Act of parliament ,
, and is domiciled in Kenya