

REPUBLIC OF KENYA, CAP 253B
KENYA NUTRITIONISTS AND
DIETICIANS INSTITUTE

05 OCT 2026

P. O. BOX 20436 - 00100,
NAIROBI



REPUBLIC OF KENYA



Setting gold standards in nutrition and dietetics

Mavoko Sub-county, Sabaki
area, opposite Kenchic
Farm; Adjacent to valley
view hospital, Mlolongo

P.O BOX 20436-00100,
NAIROBI
+254 738 608 882
+254 112 514 865

www.kndi.institute

Official Email:

Chief Executive Office
ceo@kndi.institute

Cap 253B

An Act of Parliament to provide
for the training, registration and
licensing of nutritionists and
dieticians; to provide for the
regulation of the standards, and
practice of the profession; to
ensure their effective participation
in matters relating to nutrition and
dietetics, and for connected
purposes

[Act No. 18 of 2007,
L.N. 130/2008.]

Sector: Health

When replying, please quote;

KNDI/CEO/UPDATE & REVERIFICATION /5/10/2026(1)

Date: 5th October, 2026

To: All nutrition and dietetics students and professionals
Deadline: 19th October 2026 (14 days from issue)

**SUBJECT: UPDATE AND REVERIFICATION OF STUDENT
REGISTRATION AND LICENSING RECORDS**

The Kenya Nutritionists and Dieticians Institute (KNDI) is undertaking an update and reverification of records maintained through the Online Services Portal (OSP).

This exercise supports quality assurance, accurate registration and licensing records, and preparation for integrating eligible practitioner records with the Digital Health Agency's Health Worker Registry.

All students and professionals are required to access OSP and complete the updates applicable to them by **19th October 2026**.

1. Review and update your information

Confirm that your personal identification details, contact information, educational qualifications, location, and employment or private-practice details are accurate and current.

Students should also confirm their training institution, programme and admission details.

2. Provide the documents requested in OSP

Depending on your application or professional status, you may be required to provide clear, complete copies of:

- ❖ A current passport photograph.
- ❖ University or technical institution certificates and transcripts.
- ❖ An admission letter, where applicable.
- ❖ KCSE certificates or equivalent qualifications.
- ❖ Both sides of your National Identification Card.
- ❖ The KNDI Professional Upgrading student agreement form, where applicable.

Kindly use the official emails indicated on the left when giving reply through email. Hard copy mails should be Addressed strictly to the Chief Executive Officer. Mails addressed confidentially to the CEO should be marked confidential.

- ❖ A signature required for your KNDI indexing card, where applicable.

Provide the documents requested for your individual record. Where a previously submitted document is unavailable in OSP, you may be asked to resubmit it through the reverification process. Documents already available and current should not be uploaded again unless KNDI requests this.

3. Update employment and facility details

Professionals working in health facilities should provide their employer, official facility name, county, sub-county and facility code where available. This information will support accurate matching with the relevant national health-facility records.

Those in private practice should update their practice details. Students, persons not currently employed, and professionals working outside health facilities should indicate their current status.

Incomplete or inaccurate information may delay verification and matching of professional records in Slade 360 HMIS.

Note: Your licence status will be shared with Slade 360 HMIS.

4. Submission and assistance

Complete your updates through <https://osp.kndi.institute> and follow any reverification instructions issued through KNDI's official channels.

Information about the use and sharing of your personal data is available on the KNDI website at www.kndi.institute.

Yours

David Okeyo



Snr Dr David Omondi Okeyo (MSc, PhD, MPH, RPHNS)
Chief Executive Officer
Kenya Nutritionists and Dieticians Institute

