

Ref: KNDI/INTERIM/FORM/001
Application for Training Institution License
 (Read Instructions Carefully Then Fill the Form)

Attachments

- a. Evidence of payment of non-refundable fees of KES 250,000. (Bankers cheque or original deposit slip).
- b. A copy of the existing curriculum (where applicable)
- c. A copy of business registration certificate
- d. A copy of PIN certificate

Part A: Identification of Institution

Name:
 Address..... Code:
 Town: County:
 PIN:
 Business Registration No:
 Tel: Email/ Webmail.....
 Fax: Physical Location (Plot no.)
 Date Established.....
 Ownership: Private Public

Part B. Type of Training Offered and Date it Started (Tick all that Apply)

Type	Tick	Date
1. Certificate		
2. Diploma		
3. Degree		

Part C. Type of Training Being Applied For. (Tick all that Apply)

Type	Tick	Date to begin
4. Certificate		
5. Diploma		
6. Degree		

Part D. For official use only

1. **Receiving Officer** (To verify that all documents are enclosed)

Name of Officer.....Signature..... Date.....

2. **Technical Officer** (To verify that all the accreditation documents enclosed are correct, adequate and meeting the minimum standards to begin training)

Recommendation

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Technical Manager (Name).....Signature..... Date.....

Final Approval (To verify that all the recommendations are made by relevant committees for final Approval)

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Chief Executive Officer (Name)Signature..... Date.....

Part E. Registrar (To allocate Registration number)

Registration No. (To be sealed with official stamp)